

**Illinois Army National Guard Open AGR Vacancy Announcement 25B-056**  
**Department of Military Affairs**  
**State of Illinois**  
**Camp Lincoln**  
**1301 North MacArthur Boulevard**  
**Springfield, Illinois 62702-2317**  
<https://www.il.ngb.army.mil/Employment/Army-AGR-Announcements/>

**ANNOUNCEMENT NUMBER: 25B-056**

**DATE: 11 Jul 25**

**CLOSING DATE: 10 Aug 25**

**POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:**

Training NCO, Para 107 Line 01, E6, 12N3

**APPOINTMENT FACTORS:**

**Officer()**

**Warrant Officer()**

**Enlisted(X)**

**LOCATION OF POSITION:**

661 ECC,  
135 WEST GRANT STREET  
MACOMB IL 61455

**WHO MAY APPLY:**

Must be a current member of the National Guard within the grade of E4 and E6.

**AREA OF CONSIDERATION:** This position is open to the grades of: **E4 to E6**. Individual selected will receive an AGR tour with the Illinois Army National Guard. **In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.**

**INSTRUCTIONS FOR APPLYING:** The documents listed below WILL be submitted AS A MINIMUM. If any of the required documents are not reasonably available to you, a brief memo will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Blank AGR application forms can be found on HRO's AGR SharePoint page at the following link: <https://armyeitaas.sharepoint-mil.us/sites/NGIL-HRO/SitePages/Army-AGR.aspx>

1. Illinois Army National Guard (ILARNG) Military Tour Checklist.
2. NGB Form 34-1 - Application for Active Guard/Reserve (AGR) Position.
3. Copies of last 5 Non-Commissioned Officer Evaluation Reports (NCOER's) if applicable. If 5 are not available, submit all available NCOER's with a letter of recommendation from your unit Commander, First Sergeant, or First Line Leader.
4. Enlisted Record Brief (ERB) - Submit the selection board version only dated within the last 90 days.
5. NGB 23B - Retirement Points Accounting Management Sheet (RPAM) dated within the last 90 days.
6. DTMS Printout - Listing most recent record Army Combat Fitness Test (ACFT) score and height/weight record. Last record ACFT must be within 12 months of the announcement closing date.
7. All DD Form 214's/NGB Form 22's.
8. Individual Medical Readiness Record (IMR) dated within the last 12 months. Do not submit a screenshot of the homepage of your MEDPROS profile.
9. DD Form 5500 (male) / DD Form 5501 (female) - Body Fat Content Worksheet (if applicable).
10. Copy of Valid Permanent Profile (if applicable).
11. Naming Convention for Application: Vacancy Announcement #, Last Name, First Name, Rank
12. Memorandum to the Selecting Official addressing any aspect of your application (if applicable).
13. Combine all documents into 1 PDF file; No attachments within the pdf file, no portfolio files, no .tif files, and no .jpg files will be accepted.
14. Send all applications to the following email address: [ng.il.ilarmg.list.j1-hro-agr-branch@army.mil](mailto:ng.il.ilarmg.list.j1-hro-agr-branch@army.mil)

**POSITION COMPATIBILITY REQUIREMENTS:**

The individual must qualify for and be placed in the following compatible MOS/AOC: **12N3**

**MINIMUM APPOINTMENT REQUIREMENTS:**

1. Applicants must meet the initial eligibility requirements of AR 135-18, Table 2-1.
2. Applicants may not be a candidate for an elective office, hold a civil office, or be engaged in partisan political activities if selected to enter the Active Guard/Reserve (AGR) program.
3. Applicants must be able to be granted and maintain a Secret security clearance at a minimum, unless the duty position requires a higher level of clearance.
4. Applicants must be able to complete a three (3) year tour of active duty prior to completing eighteen (18) years of active federal service, unless waived by the National Guard Bureau (NGB).
5. Applicants must have a passing Army Combat Fitness Test (ACFT) taken within the last 12 months.
6. Applicants must have no derogatory information within their Official Military Personnel Record (OMPF).
7. Applicants must have no record of conviction by special or general court-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), Chapter 24, or otherwise required to register as a sexual offender under AR 27-10, Chapter 24.
8. Applicants must meet the Army Body Composition Program (ABCP) body fat standards in accordance with AR 600-9.
9. Applicants must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
10. Applicants must not be subject to flagging actions during selection or upon entering an Active Guard/Reserve (AGR) status.
11. Applicants must not be within six months of Expiration Term of Service (ETS) or mandatory removal.
12. Applicants must satisfy the requirements outlined in AR 135-18, NGR 600-5, NGR 600-100, NGR 600-101, NGR 600-200, NGR 601-1, and ILNG PAM 135-18.

13. Applicants separated from military service for cause constitutes ineligibility, unless the National Guard Bureau (NGB) grants an approved exception to policy/regulation prior to application submission and the closing date of the announcement.
14. Applicants who have voluntarily separated from the Active Guard/Reserve (AGR) program for one or more days are not eligible to reenter the program for one year from their date of separation, unless waived by the National Guard Bureau (NGB) prior to the announcement closing date.
15. Applicants who have voluntarily resigned from the Active Guard/Reserve (AGR) program in lieu of mandatory or involuntary separation action are not eligible to reenter the AGR program in accordance with AR 135-18.
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**BRIEF JOB DESCRIPTION:**

Provide supervision over unit's training requirements to enhance the unit's readiness. Responsible for monitoring non DMOSQ Soldiers, Officer Education System (OES) / Noncommissioned Officer Education System (NCOES), and submitting individual training requirements. Forecast and coordinate school seats via ATRRS. Develop and publish unit training calendar and schedules. Forecast ammo requirements and secure training resources to include training sites. Responsible for updating and maintaining the unit mobilization files. Position requires knowledge of the Automated Fund Control Orders System (AFCOS), Defense Training Management System (DTMS), Army Training Requirements and Resource System (ATRRS), Defense Travel System (DTS) and a basic understanding of Microsoft based programs. Performs other duties as assigned.

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**SELECTING SUPERVISOR:**

MAJ Adam Cunico 309-567-4673

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**CONTACT INFO:**

SSG Reggie Wynne Jr  
(DSN) 555-3923  
(Com) (217) 761-3923  
(Email) reggie.wynne.mil@army.mil

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**EQUAL OPPORTUNITY:**

The Illinois National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.